

Westfield Township Board of Trustees

Special Meeting

April 19th, 2021

Trustee Horner commenced the Trustee meeting via Zoom on April 19th, 2021 at 7:00pm. Roll call: Patterson- here, Schmidt-here, Horner-here. Meeting commenced after the Pledge of Allegiance.

Guests- Carol Rumburg, Ron Oiler, Terri Grimm, Timothy Kratzer

Comments from the floor

- N/A

Trustee Schmidt motions to commence Executive Session to discuss contract negotiations at 7:08pm; seconded by Horner. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Executive Session commenced.

Trustee Horner motions to exit Executive Session at 7:36pm, the Zoning Inspector's pay rate will be increased to \$900 per month; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

Minutes to be approved

- April 5th, 2021- Trustee Special Meeting- *Trustee Horner motions to approve the minutes as presented; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.*
- April 8th, 2021- Trustee Special Meeting- *Trustee Horner motions to approve the minutes as presented; seconded by Schmidt . Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.*

Roads Report

- RS Lee Evans in attendance.
- RS Evans has started ditching in the Township.
- Preparing for forecasted snow in the near future.

Cemetery

- One burial on Saturday, April 17th. RS Evans and Mr. Kurtz spent approximately 6 hours at the cemetery.

Resident Complaint/Request

- A Friendsville Road resident filed a complaint about their neighbor's political lawn signs and would like them removed. This is out of the Township's jurisdiction. Resident was updated.

Zoning

- ZI Banfield in attendance.
- The updated application process was emailed to the board of Trustees for their review.
- Discussed the process for payments/receipts with FO Kurtz.

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Old Business

- Solid Waste District- Jeremy Sinko, Medina County Sanitary Engineer, responded to the letter sent by the board of Trustees. Mike Lyons to provide legal counsel on next steps.

New Business

- Website Updates- Big Impact Online, LLC has been consulted to assist in updating our website. Brenda Norris has sent a proposal for review by the board of Trustees (see attached). Ms. Norris suggests that all township employees begin using Outlook email for all township related business. FO Kurtz suggested that the board of Trustees consider hiring Terri Grimm as our website administrator.
- Mike Lyons provided legal counsel on obtaining the emails that are on the previous ZI's personal email account pertaining to TWP business. Mike Lyons is contacting former ZI Sims to discuss this matter.
- Hybrid meetings will begin May 3rd, 2021 at the Township Hall. However, the hall is not available for public rental at this time.

Fiscal Officer Report

- FO Kurtz in attendance.
 - Payment Listing- totals \$11,622.83 (See Attached)
 - Trustee Schmidt questioned the payment to D & J Rief Services. This was for chip and seal product.
 - Trustee Horner questioned the payment to OTARMA Service Center for \$5,294.00. This was for the Kratzer court case defense (injunctive relief coverage deductible). The board would like to hold off on paying this until it is clarified.

Trustee Horner motions to pay the bills totaling \$6,328.83 (less the OTARMA payment); seconded by Horner. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

- Fund Status (See Attached)
 - Secondary Checking- \$104,786.41 (*money market*)
 - Primary Checking- \$997,484.15
 - Total Fund status- \$1,102,270.56

- Appropriation Supplemental (See Attached).

Correspondence

- Public records request from United Way was fulfilled by FO Kurtz.
- A concerned citizen contacted the TWP to question how much his local taxes will be since he is new to the area. FO Kurtz guided him to the school district website.

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- Carolyn Sims requested public records of the previous board of Trustees meeting on 4/5/21. The meeting is available for her to pick up at the TWP hall and she was made aware.

Announcements

- Trustee Special Meeting May 3rd, 2021 at 7:00pm via Zoom.

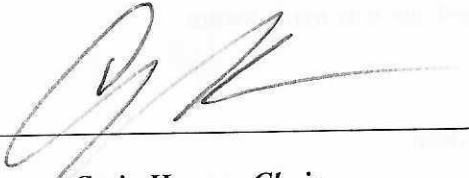
Trustee Horner motions to adjourn meeting at 8:38 pm; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Meeting adjourned.

Respectfully submitted by:

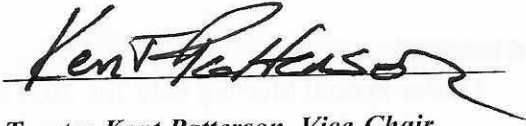
Amy M. Banfield

Date approved: _____

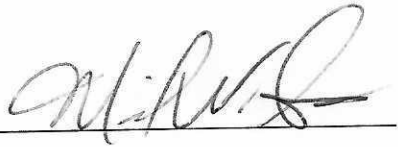
Westfield Township Board of Trustees



Trustee Craig Horner, Chair



Trustee Kent Patterson, Vice-Chair



Trustee Micheal Schmidt, board member